



QUEENS' COLLEGE

CBSE New Generation School

Khandwa Road, INDORE (M.P.) - 452017

REGISTRATION FORM

Affix a recent
colour photo of
the child

The Principal
Queens' College, Indore

Kindly enroll my daughter / son for admission to CLASS _____ of your school. **I have read and understood the rules overleaf.** All relevant information is given below : (Please use CAPITAL LETTERS to fill in the form.)

1. Student Information :-

Full Name of the Child	SSMID No.:												
Date of Birth (Attach Birth Certificate)	<table border="1"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>					D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y						
	in words _____		Aadhar No. _____										
Place of Birth (City, State & Country)	Place _____	District _____		State _____									
Nationality/Religion	Mother Tongue :												
Caste (Attach Certificate) (Tick whichever is applicable)	General	Schedule Caste	Schedule Tribe	OBC	Any other reserved class								
Name of the school presently studying in													
Address for Correspondence													
Permanent Address													
Residence Phone No.													
Mobile No.	Mother :		Father :										
Bus Stop and Route No.	Bus Route : _____ Bus Stop : _____ *(Please choose bus route and stop from the list put up on the college notice board and mention it here.)												

2. Family Information :-

Tick whichever is applicable	Joint Family ()	Nuclear Family ()	
About Parents	Mother	Father	
Name			
Academic Qualification			
School Attended			
City and Year			
College/s attended			
City and Year			
Occupation and Designation			
Office Address			
Office Phone No.			
E-mail :			
Monthly Income			
No. of sibling			
Name	Age	Class	Name of the School

Date : _____

Signature of Mother / Father / Guardian

(Please specify relation in case of Guardian)

(For Office use only)

Received the registration form for admission in class _____ on _____

QUEENS' COLLEGE, INDORE

ACKNOWLEDGEMENT

{Please bring this slip along with you on the day of the interaction / interview}

Received the Registration Form No. _____ for admission in Class _____ on _____

Date of Interaction / Interview _____

Signature of the Receiving Assistant

IMPORTANT INSTRUCTIONS REGARDING REGISTRATION FORM

1. Registration does not ensure admission.
 2. The form is likely to be rejected if it is incomplete or if any discrepancy found.
 3. Admission to the Nursery and Pre Primary classes is available to the students who fulfill the minimum age criteria i.e. 2 ½ yrs. for Nursery, 3 ½ yrs. for Junior K.G. and 4 ½ yrs. for Senior K.G. as on 1st April of the year when the session starts.
 4. This form will NOT BE ACCEPTED without a photograph of the ward & Birth Certificate.
 5. Classes I to XII – Students joining from any other institution must attach a photocopy of the mark sheet of the Annual Examination or Half Yearly Examination of the last school attended which will be verified with the original at the Reception.
 6. Complete forms will be accepted only between 10.00 a.m. to 2.00 p.m. on all working days.
 7. Parents are advised to secure a receipt of Registration Form and preserve it. The form number will have to be quoted in all future references.
 8. Bus facility is available for students provided the student is on the route decided by the college. Temporary changes are not permitted. Bus fees is non refundable. Bus routes once fixed will not be changed due to any reason (except in the case of shifting of residence)
 9. If admitted, the parents have to deposit the admission charges along with the first installment fees within two days. Else the admission is likely to be cancelled.
 10. 4 coloured photographs of the student and one each of Father, Mother and Guardian (if any) are required to complete the admission form.
 11. Photocopy of Birth Certificate has to be attached along with registration form. No change of Date of Birth will be entertained later. We will be following the Date of Birth mentioned in the Birth Certificate / Transfer Certificate in all our records.
 12. Both the parents have to come for the interaction.
 13. In case of Withdrawal of a child in the mid session after admission, only the Caution Money will be refunded.
 14. Attach copy of Aadhar & SSMID.
 15. Medical fitness certificate by a recognized physician is also required.
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